



Request for Quote (RFQ)

“Developing Occupational Map” for E-Commerce, Supply Chain Project Solutions and Inland Waterways segments

Reference #LSC/RFQ/03

Logistics Sector Skill council

Proprietary & Confidential

Issued by:

Logistics Sector Skill Council



1.0 ADMINISTRATIVE DETAILS

1.1 Confidentiality

All information included in this RFQ is confidential and only for the knowledge of the recipient. No information included in this document or in discussions connected to it may be disclosed to any other party.

1.2 Contacts

For questions regarding this RFQ, contact

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1.2.1 Critical Information

Bidding agencies are advised to study this RFQ document carefully before submitting their quote. Submission of a quote in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.

1.2.2 Contents of solicitation documents

Quote must offer services for the total requirement. Quotes offering only part of the requirement will be rejected. The Bidder is expected to examine all corresponding instructions, forms, terms and specifications contained in the Solicitation Documents. Failure to comply with these documents will be at the Bidder's risk and may affect the evaluation of the Quote

1.3 Abbreviations:

NSDC	National Skills Development Corporation
SSC	Sector Skill Council
LSC	Logistics Skill Council
NOS	National Occupational Standards
RFQ	Request for Quote
PPP	Public-Private Partnership
SLA	Service Level Agreement



2.0 ABOUT LSC

Logistics Skill Council (LSC) is a Registered Society with Logistics Industry, Academic and Associations as its members.

The LSC invites service providers to submit the quote for “Developing Occupational Map (OM)” for E-Commerce, Supply Chain Project Solutions and Inland Waterways segments.

LSC, through this Request for Quote (RFQ), seeks to select an Implementation Partner with relevant experience and capabilities to develop OM for the above segments. This RFQ contains the details regarding scope and project timelines.

3.0 OBJECTIVES

The purpose of this RFQ is to shortlist qualified agencies to research and develop Occupational Mapping for the E-Commerce, Supply Chain Project Solutions and Inland Waterways segments.

4.0 STATEMENT OF WORK

The scope of this project is Preparing Occupational Map of Industry Workforce in the E-Commerce, Supply Chain Project Solutions and Inland Waterways segments as per standards laid out in NSDC protocols. The tasks include:

- a. Identifying the Occupations & Job Roles across E-Commerce, Supply Chain Project Solutions and Inland Waterways segments
- b. Profiling of Job Roles with respect to qualification and employment details
- c. Career paths/ Opportunity for progression, commencing from entry level to senior positions

5.0 PROJECT DELIVERABLES AND TIMELINES

The work is to be completed in 6 weeks time from the commencement of the project.

6.0 PROJECT METHODOLOGY AND PROGRESS REPORTING

The methodologies to be used must follow formal management practice that will ensure that schedules, scope and costs are strictly adhered to and including a methodology to ensure that the LSC is informed on an ongoing basis regarding project slippage, progress/ performance reporting, change requests, and potential risks and issues, and a record of all industry stakeholders contacted or consulted.

7.0 COMMERCIAL QUOTE

The bidders may share the commercial quote for the above statement of work excluding service tax